

Who we are:

The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports.

The Department of Transportation has more than 3,400 employees statewide with regional facilities in Knoxville, Chattanooga, Nashville and Jackson. TDOT's headquarters is located in downtown Nashville.

What we do:

The Tennessee Department of Transportation Utilities (TDOT Utilities) Division is responsible for coordinating and managing the relocation of utilities and railroad facilities throughout the State of Tennessee during roadway construction. The Utilities Division is also responsible for permitting Utilities who request to locate on the State's ROW as outlined in the Rules and Regulations for Accommodating Utilities on State ROW.

For more information on this division, please see link below:

<https://www.tn.gov/tdot/find-local-information.html>



TDOT Intern Region 4 - Utilities Office Location: Jackson, TN Compensation: \$21.00/hourly

Overview

The Tennessee Department of Transportation is currently hiring a student intern for the Region 4 Utilities office located in Jackson, TN. The intern will assist the Region 4 Utility Office staff with preliminary utility relocation estimates, review A-Date plans package to ensure submissions meet the requirements of the utility relocation manual. The intern will review functional design plans to determine areas of conflict and provide suggestions for remediation (Design Changes or Utility Relocation). The intern will be responsible for providing justification on how and why their suggestions would impact project scope and schedule. They will also be exposed to Project Delivery Network and learn to work within a matrix organization comprised of various teams with differing disciplines.

Responsibilities

- QA/ QC of submitted relocation plans, constructability issues, coordination between utility companies within the project footprint.
- Check submitted utility item numbers and ensure descriptions match TDOT standard utility items.
- Attend field reviews, internal and external utility deconfliction meetings.
- Read and interpret roadway design plans, provide technical feedback on design plans, and estimate utility relocation costs.
- Create conflict matrix for utility deconfliction and communicate conflicts to utility companies and TDOT Regional Utility Staff.

Qualifications

- Civil Engineering or Electrical Engineering major required.
- Junior, or Senior Class Status required as of May 2025 OR recent Graduate as of Spring 2024.
- Legally authorized to work in the U.S.
- Familiarity with MS Office, Adobe Acrobat, and AutoCAD preferred.

To be considered for this position, please visit the [TDOT Summer Internship Program](#) website and submit an application.

Please attach a two (2) page maximum résumé and a transcript to your application.
Applicants will be required to provide an academic portfolio showcasing academic achievements, experience, and knowledge.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.